

RePAH management board meeting

2nd May 2006, Portland 0.36, De Montfort University

Present: Prof. M. Greengrass (MG), Prof. S. Brown (SB), Jared Bryson (JB), Robb Ross (RR)

1. Matter arising

None

2. Minutes of last meeting

There are 4 more interviews to be conducted by JB. He will use these to fill out any gaps identified in the current data.

Action: JB to send paper-based portal design to service providers for their feedback.

Action: JB to talk to service providers concerning payment for work done on the project.

Action: RR to provide details of amounts to be paid to service providers and send them to JB.

MG is having problems with purchasing book tokens directly through the finance.

Action: MG to pay for book tokens personally and claim back via finance in Sheffield.

3. Budget report

RR tried to get details of non-transfer of DMU staff salaries from the Sheffield budget.

Action: RR to continue to try and obtain status of salary transfer from Sheffield.

Agreed: The current underspend should be used to:

- **Develop proposal for further work in this area**
- **Fund workshop in October (service providers, David Robey, Aria, MN)**
- **Fund high gloss report format**
- **Develop screen based demonstrators**
- **Attend conferences**

Action: Costings for above to be provided by meeting in July. MG to cost proposal for further work, JB to cost workshop, MG to cost report print costs, SB to cost demonstrators, RR to cost conferences

Action: JB to email Lorna Hughes regarding workshop.

Agreed: RR to attend NCESS; JB to check availability

Agreed: All to attend DRHA

4. a - Literature review

Part 1 of the review (in draft) is now complete and has been circulated.

Agreed: All comments on draft lit. review to be sent to JB.

Action: JB to complete rest of lit. review.

Action: JB to try to get portals report by Neilson/Norman group via inter-library loan for inclusion in lit. review.

Action: JB to produce revised draft for next meeting.

b – Focus groups – phase 1

Noted: More detail is required on the demographics of the focus groups.

C – Focus groups – phase 2

JB reported an upcoming focus group involving performing arts researchers. It was agreed that many of the existing wireframes would be generally applicable to this group but that some further examples were needed. It was agreed to use My Virtual Gallery (<http://www.artgallery.nsw.gov.au/ed/myvirtualgallery>) for one. This is interesting because it allows visitors to assemble and annotate collections of images, albeit just from a single source. In principle it could work across the entire web and would be a great way for visual thinkers to put together visual notebooks of ideas, themes, motifs, etc. like a sort of electronic scrapbook/sketchbook. SB offered to put together a set of slides showing how content aggregators can work, based on the HELIX and ELISE projects.

Action: SB to send JB screenshots of the ELISE project.

Agreed: The phase 2 groups need to be asked about their preference for using Google, and their thoughts on community mediated content (quality control issues).

Agreed: Awareness and design need to be developed as themes throughout the report.

5. E-questionnaire update

RR stated that the questionnaire has now been taken off line. There were 149 respondents and RR is currently re-drafting his draft report to take into account the extra data.

Action: RR to have re-draft of e-questionnaire report by end of the week.

6. Website log analysis

Action: MG to contact Claire Warwick for log analysis details for next meeting.

Action: JB to contact humbul/artefact for details of their user profiles, including details of what they consist of and how they are used.

Action: JB to look into ‘SOSIG’ (from the Social Sciences), to determine how their user profiles are used and if it has any relevance to RePAH.

Action: RR to put user profiles on next agenda for discussion.

7. Revising final phase demonstrators

Agreed: The feedback from the current demonstrators will be used to develop a final demonstrator that integrates the most popular features into a single hard-wired presentation model, to be developed in October 2006 as part of an awareness raising campaign..

Action SB: To cost out development.

8. Dissemination

a – DRH poster

Earlier discussions have already taken place concerning dissemination via the NCESS and DRHA conferences. A poster has already been accepted for NCESS.

b – Sustainability of RePAH website

After discussing the short/medium term sustainability of the RePAH website, it was agreed that DMU would continue to host the site for the next 7 years.

Action: RR to produce estimate for DMU hosting costs.

Action: MG to offer RePAH content to AHRC/MN to archive.

c – Other conferences

Agreed: No poster of paper to be submitted to All Hands conference.

9. Training opportunities for researchers on portal use.

Agreed: To be discussed at the next meeting as part of the awareness topic.

Action: RR to put training opportunities as sub point under heading ‘awareness’ as an item for discussion at the next meeting.

10. Date of next meeting

11.00 to 14.00 on the 15th June at Sheffield.